

AGENDA
December 7, 2004
5:45 P.M.

Executive Session

- A) **Expulsion Recommendations:** Superintendent
- B) **HTS Recommendations:** Valerie Boughanem

7:00 P.M.
Regular Session

- C) **Call to Order, Invocation and Pledge of Allegiance**
- D) **Approval of Minutes of November 16, 2004 Board Meeting**
- E) **District Report**
 - 1. FFA Recognition
- F) **Welcome Visitors**
- G) **Administrative & Support Services:**
 - 1. Insurance Presentation: Donna Turner
 - 2. Construction Update: Jeff Davis
- H) **Grant of Utilities Easement:** Superintendent
- I) **Memorandum of Understanding with LCEA:** Superintendent
- J) **Master Board Certification:** Superintendent
- K) **Item(s) Withdrawn from Consent Agenda**
- L) **Consent Agenda:**
 - 1) General Items:
 - a) Resignations
 - b) Illness-in-Line-of-Duty Leave Requests
 - c) Family Medical Leave Requests
 - d) Professional Leave Requests

- e) Student Trip Requests
 - f) Instructional Services:
 - 1. School Improvement Plans
 - 2. Dual Enrollment Request
 - g) Recommendations
- 2) Finance:
- a) Budget Amendments #4-A and #4-B
 - b) Amendment of Instructional and ESP Salary Schedules
 - c) Section 1011.13, F.S. Resolution
 - d) Charter Schools Report

M) Superintendent's Comments and/or Recommendations

PERSONS DESIRING TO APPEAL ANY ACTION OF THE BOARD MAY BE REQUIRED BY FLORIDA STATUTES TO PROVIDE VERBATIM TRANSCRIPT OF SAID ACTION.

**Consent Agenda
December 7, 2004
5:45 P.M.**

1) General Items:

a) Resignations:

1. Lindsey Legler, J.B.E.S. Kg Teacher, Nov. 24, 2004, and payment for any accrued unused leave.
2. Paula Partain, C.H.S. LASER student, Dec. 7, 2004.
3. Sheila Crawford, B.H.S. Food Service Worker, Dec. 3, 2004.

b) Illness-in-Line-of-Duty Leave Requests:

1. Rebecca Dowling, Fiscal Bookkeeper, Nov. 18, (3 hrs.) and 23 (2.5 hrs.), 2004
2. Gregory Brochetti, B.H.S. PE Teacher, Nov. 17 and 18, 2004 (7.5 hrs. each day).

c) Family Medical Leave Requests:

1. Sandra Hinrichs, B.H.S. ESE Teacher, **amend** from Nov. 9, 2004 – Jan. 10, 2005 to Nov. 9 – 16, 2004.
2. Kimberly P. Baker, C.M.S. Title I Teacher, **amend** from Aug. 30 – Nov. 23, 2004 to Aug. 30 – Nov. 21, 2004.
3. Jennifer Martin, B.E.S. ESE Teacher, Nov. 24, 2004 – March 3, 2005.

d) Professional Leave Requests:

1. William E. Lovely, MIS/Technology Director, Dec. 9-10, 2004, NEFEC Mazik User Group (Student, Human Resource, and Finance) Meeting, Tall. and Monticello, FL (project 1014).
2. H.T.S. ESE Personnel, Susan Gruber, Teacher, and Patricia Fortune, Teacher Aide, Dec. 2-3, 2004, Empowered Discipline for the Troubled Student Conf., Orlando, FL (project 452302).
3. Michael Homan, B.E.S. Reading Teacher, Nov. 29 (p.m.) – Dec. 1, 2004, NEFEC “Train the Trainer” Conf., Palatka, FL (reimbursed by NEFEC).
4. Emery Bishop, B.H.S. Principal, Jan. 10 (p.m.) – 13, 2005, DOE Curriculum Instruction and Assessment Leadership Conf., Orlando, FL (project 452401).
5. Bobbie J. Arrington, B.H.S. Language Arts Teacher, Dec. 9-10, 2004, FL Reading Initiative, “Train the Trainer” Conf., Palatka, FL (reimbursed by NEFEC).

6. Anthony Phillips and Kyle Parnell, C.M.S. Coaches, Dec. 2-4, 2004, FL Athletic Coaches Assoc. Conf., Orlando, FL (CMS school internal funds).
7. J.B.E.S. Teacher, Regina Appling and Kimberly Batts, Teacher Aide, Nov. 18 (p.m.) – 19, 2004, Pre-K/Kg Conf., Orlando, FL (project 1372).
8. W.H.S. Ag Teachers, Robert Philpot and John C. Wilder, Jan. 6-7, 2005, Presenter at Workshop for New Teachers, Haines City, FL (project 15300).
9. Pauline Smith Brown, C.E.S. Teacher, Title I Conf., Orlando, FL, **amend** from Nov. 7-10, 2004 to Nov. 7-9, 2004, (project 1906).
10. C.E.S. Teachers, Charlotte Andrews and Lisa Baxter, Jan. 26 -28, 2005, FL Educational Technology Conf., Orlando, FL (project 1906).
11. Sherry Grant, Training Supervisor, Jan. 13 (p.m.) – 16, 2005, Emergency Preparedness Conf., Lakeland, FL (no cost to board).
12. Transportation Personnel, Steven Tyson, Coord., and James Surles, Mechanic, Jan. 11 (p.m.) – 13, 2005, 16th Annual Service and Parts Mgr. Meeting, Lake Buena Vista, FL (project 17800).

e) Student Trip Requests:

1. Ellen Holbrook, B.H.S. Guidance Counselor, and chaperones, Michael Shea and Teri Edison (Educational Talent Search Counselor), 44 students, charter bus, Dec. 7, 2004, tour University of South Florida, Tampa, FL (no cost to board).
2. Johnny Henry, W.H.S. Band Director, and chaperones, Arlene Williams and Sara Nussell, 2 students, county van, Jan. 6-8, 2005, Perform at State Music Convention, Tampa, FL (project 1906).

f) Instructional Services:

1. School Improvement Plans (your individual schools' copies are enclosed).
2. C.H.S. students, Kelly Winkle and Stevie Rae Bryant, permission to participate in the Spring, 2005 full-time dual enrollment program at C.F.C.C. (students meet the requirements for dual enrollment).

g) Recommendations:

1. Appointments and/or Transfers:
 - a. Elizabeth Smith, C.E.S. ESE Teacher Aide, Nov. 5, 2004, replacing Vickie Hicks.

- b. Alexis Baus, J.B.E.S. Elem. Ed. Teacher, Nov. 22, 2004, replacing Lindsey Legler.
- c. Danielle Murin, J.B.E.S. Elem. Ed. Teacher, Nov. 29, 2004, position approved Nov. 2, 2004.
- d. Robin L. Roberts, W.H.S. Math/Science Teacher, **out-of-field** in 3 Science classes, Dec. 1, 2004, replacing James Harsch.
- e. Shavonne R. Dexter, C.H.S. LASER student, Dec. 8, 2004, replacing Paula Partain.
- f. Rowena Rivera Vincenty, W.E.S. ESE Teacher, Dec. 8, 2004, replacing Cynthia Hughes who transferred to C.E.S.
- g. Michael Bryant, B.H.S. Middle Grades Coordinator of Safe & Healthy Community Learning Centers, Dec. 7, 2004, replacing Ryan Tyson.
- h. Celeste Carlene Aracena, C.E.S. Teacher, Jan. 4, 2005, position approved Sept. 21, 2004.
- i. Regina Lyn Newton, C.E.S. Kg Teacher, Dec. 13, 2004, position approved Nov. 2, 2004.
- j. Susan D. Johnson, C.E.S. Teacher Aide, Jan. 5, 2005, position approved Sept. 21, 2004.
- k. Rebecca Lambright, C.E.S. Teacher Aide, Jan. 6, 2005, position approved Sept. 21, 2004.

2. Payment to the following personnel for supplemental activities during 2004-2005:

Site	Employee	Supplement	SP#	Date
B.E.S.:	Barbara Ferris	Testing Coord.	535 (amend date)	08/03/04
C.E.S.:	Pauline S. Brown	Testing Coordinator	535 (add)	08/03/04
C.M.S.:	Julie Hurst	Testing Coordinator	535 (add)	08/03/04
	Laurie Beauchamp	Newspaper	400 (add)	12/01/04
W.M.S.:	Patti Mikell	Peer Teacher	410 (add)	01/01/05
	Teresa Prine	Peer Teacher	410 (add)	01/01/05
	Sharon Blatz	Peer Teacher	410 (add)	01/01/05
	Jennifer Kordgien	Cheerleading, MS	192 (delete)	11/30/04
	Julie Andrews	Cheerleading, MS	192 (add)	12/01/04
W.H.S.:	Karen Ridenour	Testing Coordinator	535 (add)	08/03/04
	James Smith	Athletic Director	130 (delete)	01/03/05
	James Baker	Athletic Director	130 (add)	01/04/05

	Weightlifting, B	600 (delete)	08/03/04
	Weightlifting, G	601 (delete)	08/03/04
	Track, HS, B	540 (add)	08/03/04
Dietrich Stewart	Weightlifting, B	600 (add)	08/03/04
	Weightlifting, G	601 (add)	08/03/04
Joseph R. Clemenzi	Golf, B	300 (add)	08/03/04
Ashley Clemenzi	Golf, G	301 (add)	08/03/04

3. **Additional Hours:**

C.H.S.: Josine Burgman Up to 5 hrs./week, to provide instruction to a non-English speaking school age student at the LC Jail, replacing Terri Pogue, paid from project 1540 (ESOL)

4. Carol Heffernan, H/H Teacher, **decrease** in hours from 17.5 per week to 13.5 week, **amend** effective date from Nov. 1, 2004 to Sept. 15, 2004 (requested by Mrs. Heffernan).
5. **Increase** vacant H/H Teacher position from 10 hours per week to 22.50 hours per week, paid from project 1102.
6. Establish Gifted Teacher position, 15 hours per week, paid from project 1102.
7. Establish School Board Member annual salary of \$24,243, plus cafeteria benefits provided to all full-time School Board employees, effective December 8, 2004.

2) Finance:

- a) Budget Amendments #4-A and #4-B (available at meeting).
- b) Amendment of Instructional and ESP Salary Schedules, to allow payment to the following personnel for:

Before and After School ESOL and SES Tutoring, beginning December 8, 2004, paid hourly rate of pay from project 4524011:

J.B.E.S.: Cecillia Edwards (as needed)

Bus Driver and Attendant Training, B.E.S., Jan. 4, 2005, 9 a.m. – 12:00 p.m., meeting rate paid from projects 19062 and 17800 (1.5 hours each project):

Bronson	Williston	Sub Drivers
Aherns, Gary	Baker, Zena	de Almeida, Kathleen
Alfonso, Nanette	Brewington, Vaughn	Darby, James
Berryhill, Tina	Burrell, Leneve	Dunn, Bryan
Bross, David	Days, Joyce	Dunn, Melaney
Burge, Terrell	Floyd, Clarence	Efferen, John

Byrum, Carlton
Carrillo, Denise
Elton, Kathryn
Griffin, Lynn
Koon, Robin
Leonard, Linda
Marshall, David
Rowe, Susie
Sheffield, Linda
Tillis, Melba
Wain, Joseph

Cedar Key

Ingram, Sharon
Thompson, Alex C.

Chiefland

Beddow, Patricia
Bowers, Mary
Butler, Hilda
Colson, Linda
Dease, Delores
Emmons, Patricia
Foley, Ruth
Goins, Shirley
Griffin, Rachel
Johnson, Hildreth
Lee, Polly
Lester, Violet
Matthews, Debra
Matthews, Shirley
Miller, Joan
Miller, Melanie Sue
Moore, Cheryl
Sims, Sylvestra
Sims, Byron
Wood, Ann

Floyd, Virginia
Hunter, Mary
Jackson, Iris
James, Verdell
Koon, Salena
Law, Lillie
Martin, Sharon
Miller, Melvin
Monroe, Betty
Osteen, Cecil
Pogue, Lisa
Robinson, Verneeka
Russell, Marilyn
Skinner, Sandra
Thomas, Wilmae
Warhurst, Kelly
Young, Peggi

Yankeetown

Crossman, Maryann
Eyer, Gloria Jene
Knopic, Tina
Nicholson, Mary
Richards, Joyce
Thompson, Emma L.
White, Nancy

ESE

Armstrong-Addison, Debra
Bell, Gwendolyn
Brooks, Lynn
Crews, Peggy
Griffin, Kenneth
Hardee, Elisa
Jordan, Frances
Koppenhafer, Carol
Meeks, Patricia
Nygard, Lois
Rain, Joe
Townsend, Frances

Farhner, Alvin H.
Hatch, Edward
Latson, James
Lawrence, Jimmy
Miller, Gerald Jr.
Miller, Gerald Sr.
Ross, Geraldine
Rowe, Connie
Shelton, Cheryl
Williams, Debbie D.

Bus Aides

Carrasquillo, Judith
Carrillo, Ramona
Espinoza, Esperanza
Goins, George
Marshall, Joan
Minor, Susie
Olavarria, Norma
Smother, Tina
Stinson, Mary
Wilkerson, Elva

Functional Behavior Assessment Training, 3:30 p.m. – 4:30 p.m., paid hourly rate of pay from project 452302:

Dec. 6, 2004, C.E.S.:

Chelsea Greek, Lori Prevatt, Donald Lawrence,
Gracie Perry, Nelly Ramirez, Linda Yon, Carol

Russell, Marcia Baughn, Cynthia Hughes

Dec. 7, 2004, C.M.S.:

Fidah Williams, Patricia Griffith, Donna Almeida, Sue Slaughter, Georgia White, Julie Hurst, Connie Bailey, Jennie Lynn Hudson-Lane, Kamala Reidy, Patricia Lawrence

Facilitate B.E.S. "Family Literacy Night", beginning Oct. 18, 2004 – May 27, 2004, 5:30 p.m. – 7:00 p.m., 1 night per week, paid hourly rate of pay from project 452403:

Annmarie Egan, Candia Holmes

Training to assist teachers of print-disabled students who need to use educational materials such as textbooks in a recorded format, B.E.S., Dec. 8, 2004, 3:30 p.m. – 4:30 p.m., paid hourly rate of pay from project 452302:

Elizabeth Kennelly, Carolyn Lewis, Patricia Lawrence, Cindy Roach, Katherine Corbin, Cynthia Hughes, Linda Yon, Jack Hughes, Rachael Almeida, Dawn Turnipseed, Connie Bailey, Dian Dudeck, Jennifer Whitener, Laura Storm, Nancy Alstodt, Ginger Copeland, Debra Lamb, Karen Warren, Amy Lowyns, Susan Gruber, Arnett Hall, Marcia Baughn, Pamela Thompson, Carole Tillson, Meredee Plunkett

- c) Resolution authorizing the borrowing of such funds as may be necessary and allowable under the provisions of Section 1011.13, Florida Statutes.
- d) Report No. 2005-054, a Report of Significant Findings and Financial Trends Disclosed in Charter School and Charter Technical Career Center Audit Reports.