

Bronson, Florida
November 20, 2012
8:00 a.m.
EXECUTIVE SESSION

The School Board of Levy County met in Executive Session this 20th day of November 2012 at 8:00 a.m. with Chairman Paige Brookins, Cameron Asbell, Robert Philpot, Rick Turner, Chris Cowart and Board Attorney Sheree Lancaster present.

Expulsion Hearings: The Board heard information regarding recommendations for expulsion. After the School Administrator, student and parent(s) were sworn in by the Court Reporter and had given testimony, the following action was taken by the Board.

- 1) **Student 13-08** (student and parents present): Robert Philpot moved with second by Rick Turner to approve the recommendation of the Superintendent to expel the student for the remainder of the 2012-2013 SY and the 2013-2014 SY, with the opportunity to enroll at Hilltop Alternative School pending a baseline drug/alcohol test and drug testing every 30 days while enrolled at Hilltop. Drug testing will be at the parent's expense, and testing positive for alcohol or drugs will result in revocation of educational services. Motion carried.
- 2) **Student 13-06** (student and parent present): Cameron Asbell moved with second by Robert Philpot to approve the recommendation of the Superintendent to expel the student for the remainder of the 2012-2013 SY and the 2013-2014 SY, with the opportunity to enroll at Hilltop Alternative School pending a baseline drug/alcohol test and drug testing every 30 days while enrolled at Hilltop. Drug testing will be at the parent's expense, and testing positive for alcohol or drugs will result in revocation of educational services. Motion carried.
- 3) **Student 13-07** (student and parent present): Chris Cowart moved with second by Robert Philpot to approve the recommendation of the Superintendent to expel the student for the remainder of the 2012-2013 SY and the 2013-2014 SY, with the opportunity to enroll at Hilltop Alternative School pending a baseline drug/alcohol test and drug testing every 30 days while enrolled at Hilltop. Drug testing will be at the parent's expense, and testing positive for alcohol or drugs will result in revocation of educational services. Motion carried.

9:00 a.m.
REGULAR SESSION

The Board then met in regular session to continue with the remaining business of the Board.

Board Reorganization : Superintendent Hastings presided during the reorganization of the Board.

Appointment of Chairman: Superintendent Hastings called for nominations for Board Chairman. Paige Brookins nominated Cameron Asbell. Robert Philpot moved for nominations to cease. The Superintendent called for the vote with the Board unanimously voting for Cameron Asbell as Board Chairman.

Appointment of Vice-Chairman: Superintendent Hastings called for nominations for Board Vice-Chairman. Rick Turner nominated Robert Philpot. Cameron Asbell moved for nominations to cease. The Superintendent called for the vote with the Board unanimously voting for Robert Philpot as Vice-Chair.

Regular Meeting Dates: Motion by Paige Brookins, to set the regular meeting dates of the School Board of Levy County for the first Tuesday after the first Monday at 6:00 p.m. of each month and two weeks thereafter at 9:00 a.m., to be held in the Administrative Offices, Bronson, Florida, second by Robert Philpot, motion carried.

Cameron Asbell then assumed the Chair and presided during the remainder of the meeting.

Designation of Florida School Boards Association Legislative Liaison: Robert Philpot nominated Paige Brookins as the FSBA Legislative Liaison with Rick Turner moving for nominations to cease. The Board unanimously voted for Paige Brookins to serve as the FSBA Legislative Liaison. Robert Philpot then nominated Rick Turner as the Alternate

Liaison, with the Board Chairman passing the gavel to the Vice Chair and moving for nominations to cease. The Vice Chair returned the gavel to the Chairman who called for the vote with the Board unanimously voting for Rick Turner to serve as the Alternate FSBA Legislative Liaison.

Amendment of Agenda: Chairman Cameron Asbell amended the Agenda for good cause, stating that after **D) Designation of FL School Boards Association Legislative Liaison, insert E) Selection of School Board Attorney,** with the remaining items to be re-alphabetized in order, then under **F) RESOLUTIONS,** remove **3. #2013-7 Resolution** to sell property in Cedar Key. Chris Cowart moved to approve the amended Agenda with second by Paige Brookins, motion carried.

Selection of School Board Attorney: Superintendent Hastings stated that, as instructed by the Board after the interviews conducted on November 15, 2012, he had contacted all three Candidates for School Board Attorney regarding their retainer and attorney fees and had reported the information to each Board Member. He said the Board would now vote for School Board Attorney to replace Sheree Lancaster and distributed voting ballots to each Board Member. After each Board Member initialed their ballot and voted, the votes were tallied, resulting in a split decision, with 3 Board Members voting for the Dell Graham Law Firm and 2 Board Members voting for the Norm Fugate Law Firm. Mr. Hastings announced that the Law Firm Dell Graham would be the new School Board Attorney. (see supplemental minutes)

RESOLUTIONS:

- 1. #2013-5 Resolution to donate portable at CMS:** Jeff Edison requested that the board resolve to declare a portable on the CMS campus as surplus property. He said the portable was no longer being used by CMS and that the Levy County Dept. of Public Safety wanted it and would pay to remove the portable from campus. He said the portable was donated to the School Board by another county and did not have a property number on it. After discussion, Robert Philpot moved to approve the resolution to declare the portable as surplus property and to donate it to the Levy County Department of Public Safety, second by Paige Brookins, motion carried.
- 2. #2013-6 Resolution to sell Tower Facility/Portable at CHS:** Jeff Edison informed the Board that interest has been shown to purchase the Tower Facility previously known as the "Tricoma Tower" located on the CHS campus, and the support portable as well. Mr. Edison said the tower facility is getting older and would need repairs that would require an engineer and could be quite costly. He asked the Board if they would like to resolve to declare the tower as surplus inventory, going out for bids to sell it. Board Attorney Sheree Lancaster told the board she had not been able to review the resolution drafted by School Board Administration yet, but would review it and make any corrections needed and would also review the contracts of companies who rent space on the tower and how selling the tower would affect them. After discussion, Paige Brookins moved to table the item until the Board Attorney made the appropriate corrections to the resolution and had reviewed the contracts with the companies renting space on the tower, Rick Turner made the second, motion carried.

Permission to Advertise for Public Hearing January 22, 2012: Jeff Edison requested that the Board approve advertisement for a public hearing to be held January 22, 2013 to adopt School Board Policy 5.021 Homeless Students. After discussion Chris Cowart moved to approve the advertisement for public hearing on January 22, 2013, second by Paige Brookins, motion carried.

District Report – A/P: Patrick Wnek distributed information regarding Levy County's placement on the College Board's 3rd Annual AP District Honor Roll for significant gains in Advanced Placement access and student performance. Dr. Wnek shared that Levy County placed 11th on the nation-wide honor roll, based on students who earned scores of 3 or higher on AP exams. He attributed the high student scores to teachers throughout the District whose hard work and determination is working to create a strong college-going culture in our county. He also shared information comparing Levy Students to the national norms, showing Levy outperforming in several subjects.

Swearing-In Ceremony: Judge James T. Browning joined the meeting for the swearing in ceremony of newly elected School Board Member Chris Cowart; re-elected Superintendent Robert Hastings and Board Member Paige Brookins. Each will serve in their capacity for a term of four years.

Minutes: Rick Turner moved with second by Paige Brookins to approve the Minutes of the October 16, 2012

Board meeting as submitted with the Board Agenda. Motion carried.

Consent Agenda: After discussion, Paige Brookins moved with second by Rick Turner, to approve the following items on the consent agenda with changes as recommended by the Superintendent. Motion carried.

1. GENERAL ITEMS:

a) Employee Status Changes:

1. Shirley Matthews, Bus Driver, ***resignation for retirement***, effective December 31, 2012.
2. Susie Nichols, CMS Food Service Worker – 6.50 hours, CMS Custodian - .75 hours, ***resignation for retirement***, effective January 8, 2013.
3. Annie King, WES Food Service Worker, ***increase hours worked*** from 3.50 hours per day to 5.50 hours per day (2.0 hours from Janie Carnegie transfer).
4. The following status funding change:

BES: Julie Haire	From: 1000E 5100 0150 1011 11030	50%
Effective 10/16/12	4210E 5200 0150 1011 40230F2013	50%
	To: 1000E 5100 0150 1011 11030	100%
5. Woodrow George Hathcox, CMS Custodian, ***increase hours worked*** from 3.50 hours per day to 4.25 hours per day, effective January 9, 2013 (from Susie Nichols' position).
6. Jack Hughes, Hilltop Alternative School Teacher, ***exiting DROP***, effective November 14, 2012 and payment for any unused sick leave.
7. Mike Arroyo, WHS Teacher, resignation effective December 21, 2012, with payment for any unused leave.

b) Illness-In-The-Line-Of-Duty Leave Request:

1. Julie Henderson, CMS Teacher, October 29, 2012 (6.00 hours).
2. Cecilia Jackson, BMHS Food Service Worker, November 8, 2012 (7.0 hours).

c) Family Medical Leave Requests:

1. Robin Hardee, CES Teacher, November 1 through 30, 2012, running concurrent with extended workers comp leave, as per the contract.
2. Amy Langworthy, BES Teacher, October 5 through December 13, 2012.
3. April Rogers, BES Teacher, October 30 through December 3, 2012.
4. Stephanie Little, BES Teacher, November 28 through December 11, 2012.
5. Leslie Schreier, JBES Teacher, October 24 through December 21, 2012.

d) Professional Leave Requests:

1. Teresa Pinder, District Local Assistive Technology Specialist (LATS) paid by LATS project #40290F2013:

November 5 – 7, 2012 RLATS Duties Flagler County – Palm Coast and Bunnell
November 13 – 16, 2012, MTSS Institute – Tampa
December 3 – 5, 2012, RLATS Duties Flagler County – Palm Coast and Bunnell
January 28 – February 2, 2013, Assistive Technology Industry Assc. Conference – Orlando

2. Natalie Couey, WMS Teacher, November 15-18, 2012, Ag Ed Leadership Team Trip, Sebring, paid from project #15300.
3. Sarah Heaton, CHS Teacher, January 9 – 11, 2013, FMEA Annual Clinic and Conference, Tampa, sub only cost to Board.
4. Karen Camille King-Thompson, January 11-13, 2013, Annual CARD Conference, St. Petersburg, registration fee paid from project #40234F2013, sub only paid from project #13902.
5. Heather Sims, Cecillia Edwards and Brandi Geiger, JBES Teachers, November 7 – 9, 2012, Learning Focused Conference, sub only cost to Board.
6. Laura Brown, District Coordinator VPK, Truancy and Homeless, December 5 and 6, 2012, FL Homeless Education Program State Advisory Council, Tallahassee, direct reimbursement by PAEC, no cost to Board.

a) Student Trip Requests:

1. Dennis Voyles, CKS FFA Advisor, November 15 and 16, 2012, State Finals FFA Forestry CDE, Perry, FL, Karen Voyles chaperone, 4 students, 1 county van, advisor expenses paid from project #15300, all other expenses paid from internal account.
2. Alice Graham, CHS Health Occ. Teacher and HOSA Advisor, February 13 and 14, 2013, “CTE on the Hill”, Tallahassee, 7 students, 1 county van, advisor expenses paid from project #15322, all other expenses paid internal account.
3. Tanya Taylor, WMS Jr. Beta Club Advisor, December 2 – 4, 2012, State Convention, Orlando, chaperones Jennifer Colton, Jeff Taylor, Kathy McCoy, Tricia Baker, 1 county van to transport 7 students, all other students will ride with their parent, expenses paid internal account.

b) Instructional Services:

a. Contracts and/or Agreements

1. Approval of the 2012-2015 3-Year District Technology Plan
2. Approval of the 2012-2013 Agreement with FL Learning Alliance to provide Navigator Plus Track-Module staff development management system (formerly My-Points.org)

g) Recommendations:

1. Amber Collins, BES ESE Aide, 6.50 hours per day, effective November 2, 2012, replacing Patricia Pelt.
2. James D. Roundtree, BMHS Teacher, effective January 7, 2013, replacing Dara Strickland/Caroline Roper.
3. Erin P. Fisher, Hilltop Teacher Aide, 6.50 hours per day, effective November 7, 2012, vacancy.
4. Woodrow G. Hathcox, CMS Custodian, 3.50 hours per day, effective October 31, 2012, replacing Mike Richardson.

5. Rachel M. Kidd, CMS Avid Tutor, effective November 9, 2012, new position board approved October 2, 2012.
6. Susan Matthews, CHS Instructional OPS Position for the 2012-2013 SY, effective October 17, 2012 through April 5, 2013, not to exceed 10 hours per week with a total of 210 hours as indicated by timecards and paid from project #40270F2013 and #43401 00313, position board approved October 16, 2012.
7. Parrish C. Parnell, CHS Teacher Aide, 4.50 hours per day, effective October 16, 2012, replacing Leanna D. Bryan.
8. Maya Hebert, WHS Teacher, effective November 7, 2012, replacing Keith Machtinger, (*out-of-field* in Social Studies, has applied for certification).
9. Cynthia Fields, WHS Teacher, **release from employment** during the probationary period, effective October 26, 2012.

h) Personal Leave in Excess of Six (6) Days Leave Request:

1. Judith Graham, BES PK Teacher, December 3, 2012 thru January 4, 2013.

2. FINANCE:

- a) Financial Statement as of October 2012
- b) Budget Amendments #3A and #3B
- c) Permission to call for bids for CES School Cafeteria, retro-fit Hurricane Shutters.
- d) Permission to remove the **attached list** of equipment from the property inventory. The electronic items listed no longer work and are not repairable; however, their parts can be cannibalized and used to keep other equipment running. (see supplemental minutes)

Superintendent's Comments / Recommendations: Superintendent Hastings wished the Board and the audience a Happy Thanksgiving Holiday with their families. He also reminded the Board that all District Offices will be closed after December 21st through January 7th for the Christmas Holidays and requested that the January 8th Board Meeting be cancelled. Board Attorney Lancaster said that should be an item on the agenda for the Board to vote on, with Mr. Hastings stating he would put it on the Agenda for next Board Meeting, December 4th.

Board Comments: Chris Cowart said there would be a pie auction at CKS this week, and commended the CKS FFA Chapter for placing 3rd in the state in Forestry ID. Paige Brookins requested that Board Members consider going thru the Certified Board Member program. She said she will send the information she received by email to all Board Members for review, and the deadline to apply for the program is January 18th. Cameron Asbell thanked Mrs. Brookins for her work as Board Chair during the previous school year and welcomed new Board Member Chris Cowart. Board Attorney Sheree Lancaster informed the Board that she would be replaced on the Levy County Public Facility Finance Authority, Inc., by the new School Board Attorney David Delaney of the Dell Graham Law Firm. She said she would send the information to the appropriate address for making the change and would give the information to Mr. Delaney.

There being no further business to come before the Board, the meeting was adjourned.

ATTEST:

APPROVED:

Robert O. Hastings, Secretary

Cameron Asbell, Chairman