

**LEVY COUNTY PUBLIC SCHOOLS
PUBLIC ANNOUNCEMENT REQUESTING QUALIFICATIONS
FOR CONSTRUCTION SERVICES**

The School Board of Levy County, Florida (SBLC) is requesting statements of qualifications (proposals) from **General and Building Contractors** in the State of Florida **already pre-qualified by The Levy County Public School System or that will be pre-qualified by the time selection is made concerning this request** pursuant with Section 287.055, Florida Statutes, the "Consultant's Competitive Negotiations Act" (CCNA), Section 287.057 (24) Florida Statutes, Section 1013.45 Florida Statutes to provide the following professional services:

DESIGN SERVICES, BIDDING, CONSTRUCTION OF THE PROJECT, AND MANAGEMENT OF THE CLOSE-OUT PROCESSES, AND ANY ADDITIONAL OR ASSOCIATED WORK OR EXTENSIONS OF THE WORK ON THE SITE, AS MAY BE NECESSARY, FOR THE FOLLOWING PROJECT:

HVAC Design Build – Yankeetown School Gymnasium and Locker Rooms

GENERAL INFORMATION

Any Contractor desiring to provide services to SBLC must first be pre-qualified by the School Board and qualified pursuant to law and SBLC regulations. Applying firms must already be pre-qualified by the School Board at the time of submission of the statements of qualifications. A selection committee will meet after the closing date for receiving the statements of qualifications. The selection committee will be appointed by the Superintendent. The committee will generally consist of up to six people total. Each applicant will be given a score for each item requested as part of the selection process. The scores will be used to rank each firm from highest scoring to lowest scoring. A list of no less than three (3) and no more than five (5) of the highest scoring applicants will be created that the committee will hold discussions with an interview process, regarding the firm's qualifications, project approach, and ability to furnish the required services. The final selection score for firms will be based on the submitted proposal and the interview process which will both count as 50% each of the final score. Applying firms shall therefore insure that they provide the requested information and any additional information, which they feel would best demonstrate the firm's strengths, provided submitted information meets the requirements of these instructions. SBLC reserves the right to conduct or not conduct public presentations in accordance with the CCNA Section 287.055, Florida Statutes. The public may not be excluded from these proceedings.

Pursuant to the Florida Statutes Section 287.057 (24), respondents (contractors) to this solicitation and/or persons acting on their behalf may not contact, between the release of this solicitation and the end of the 72-hour period following the date of action on the solicitation by the School Board, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the designated procurement person which shall be the Coordinator of Purchasing unless specified differently in the solicitation documents. **Violation of this provision**

may be grounds for rejecting a solicitation response.

INSTRUCTIONS

General Contractors desiring to provide professional services for the above-described project(s) should contact John Lott, Assistant Superintendent, or William Stockman, Director of Maintenance, at 352-486-5231 for details regarding bid submittal. Submittals must not exceed 80 pages, and should include evidence of licensure and insurance, and a letter of application. All applicants must be licensed to practice their profession in the State of Florida **at the time of application** and proposal shall include evidence of same. Corporations must be registered to operate in the State of Florida by the Department of State Division of Corporations, **at the time of applications.**

General Liability and Auto Insurance will be required for each contracted project in the minimal amount of \$1,000,000 for each type of coverage along with Worker's Comp Insurance (statutory limits) and will be provided as a part of basic services.

Proof of all three (3) types of insurance must be included in the submittal. The submittal shall include at least five (5) references from companies and clients familiar with the applicant's capabilities, including the list of names, addresses, and telephone numbers.

Pages must be numbered consecutively. Submittals that do not comply with these requirements or do not include the requested data will not be considered. The selection committee reserves the right to reject any and/or all submittals received pursuant to this request for qualifications as it is determined to be in the best interest of the School Board of Levy County. All materials submitted shall become the property of the School Board of Levy County and will not be returned. Costs for developing submittals in response to this request for qualifications are entirely the obligation of the applicants(s) and shall not be chargeable in any manner to the School Board of Levy County. The School Board of Levy County reserves the right to use any and all information presented in any response to the request for proposal. Acceptance or rejection of your proposal does not affect this right.

Six (6) bound copies of the required submittal must be received at the Levy County Public Schools District Office at 480 Marshburn Drive, Bronson FL 32621, no later than 2:00 p.m. local time on **January 5, 2022**. Facsimile (Fax) or E-mailed submittals are not acceptable and will not be considered. In addition, late submittals, regardless of the reason, will not be accepted.

Further information may be obtained by contacting John Lott, Assistant Superintendent, or William Stockman, Director of Maintenance, at 352-486-5231, or in writing at the above listed address. Note that in accordance with Florida Statutes Section 287.057 (24) and the provisions listed above in this solicitation, all correspondence must be in writing.

SBLC reserves the right to make changes to the scope of work or the Request for Qualifications at any time. Such changes shall apply as if they were part of the original document.

NOTE: The outline for the basic Project Scope of Work is as follows:

- 1. Project Budget is established at \$948,000.00.**
- 2. Design Build Contractor must furnish a design by a Florida Registered Design Professional prior to bidding the work.**
- 3. Design documents must be approved by SBLC**
- 4. Design must comply with the Florida Building Code and all rules and regulations pertaining to Public Schools.**
- 5. If work is done while the Yankeetown School is in session, the Jessica Lunsford act will apply.**
- 6. Any structural changes that may be required must be approved by a Florida Licensed Structural Engineer.**
- 7. Design Professionals selected by the Design Build Contractor must be acceptable to SBLC.**
- 8. Design to include removal and sealing of exhaust and intake fans and grills.**
- 9. Permitting for this project will be the responsibility of the contractor and or subcontractors. Permits will be acquired through Larry Paterson (building official affiliated with NEFEC) at no cost. All normal permitting procedures and practices other than payment will be required from contractors.**