



Chiefland High School ACADEMY OF HEALTH RELATED PROFESSIONS

Program Director: Kelly Beauchamp

Chiefland High School
808 N. Main Street
Chiefland, FL 32626
352-493-6011

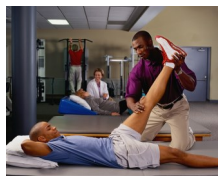
raquel.beauchamp@levyk12.org



Program Manual 2016-2017

TABLE OF CONTENTS

Mission Statement	1
Introduction	2
Career Opportunities	3
Attendance/Absences	4
Grading Procedures	4
Dress Code/ Equipment	5
FAQ's	6
Code of Ethics	6
Exit Program Protocol	7
Community Service	8
Program of Study Sample	9



SAMPLE HEALTH ACADEMY PROGRAM OF STUDY								
School Board of Levy County / Central Florida Community College								
Secondary CTE Program: Allied Health Assistant –EMT/Paramedic Career Cluster: Health Science								
16 Credits in CORE CURRICULUM							8 Additional Credits	
*Gold Seal Program Of Study	English 4 credits	Math 4 credits	Science 3 credits, 2 w/lab	Social Studies 3 credits		Major Area of Interest *CTE Courses 4 credits	Other Required Courses or Dual Enrollment	Electives** Aligned with University System Admissions
Grade 9	Eng I or higher	Alg. I or higher	Enviro. Science		Digital Information Technology	Medical Skills & Services	Fine Arts (required) 1 credit	H.O.P.E (PE/ Health)
Grade 10	Eng II or higher	Geometry or higher	Biology OR Anatomy & Physiology	World History		Health Science I Anatomy & Physiology	Foreign Language	Elective
Grade 11	Eng III or higher	Alg II or higher	Chemistry	American History		Health Science Foundation	Foreign Language	Elective
Grade 12	English IV or higher	Pre-Calculus or higher	Dual Enrollment EMS 1119/1119 Lab	American Gov't. & Economics	Nursing Assistant	Allied Health Assisting	Dual Enrollment EMS 1431/ EMS 1354C Field Ops	
Secondary career and technical education may lead to industry recognized certificates, occupational opportunities, or postsecondary education options. Based on the identified Career and Technical Education Program, these postsecondary options are available: Certified Nurse Assistant, Phlebotomy, EMT, EMS, Firefighter								
Students may receive college credit for high school courses listed below, when successfully completed with a minimum of 70% or better on the program mastery exam.								
High School Courses		CFCC Courses		College Credits	Appropriate Dual Enrollment Courses — Seniors Only			
Computing for College and Careers		OST 1100 Professional Keyboarding		3	EMS 1119 Fundamentals of Emergency Med. Tech			EMS 119L Lab(for EMS 1119)
					1431 EMT Hospital Field Experience			
					EMS 1354C Emergency Field Ops			
Core Education Courses (15 Credits)		Program Core Courses (48 credits)						
ENC 1101 Freshman Comp, 3 credits		EMS 2010 EMS Anat. & Physiology		EMS 2610 Intro to Paramedic		EMS 2611 Paramedic Fundamentals/ Lab		
MAC 1105 College Algebra, 3 credits		EMS 2612 Airway Mgmt./ Lab		EMS 2613 Patient Assess. & Lab		EMS 2656 Paramedic Clinical Experience		
Social Science, 6 credits		EMS 2615 Medical Emerg./Skills Lab		EMS 2619 Medical Emergency II/ Lab		EMS 2628 Paramedic OB/GYN Neonatal Emergency & Lab		
Basic Anatomy & Physiology, 3 credits		EMS 2630 Behavioral Emergencies		EMS 2645 Paramedic Clinical Experience II		EMS 2614 Trauma Emergency & Skills Lab		
Electives (3 credits each): PSY 2012 General Psychology HLP 1801 Personal Wellness		EMS 2618 EMS Operations		EMS 2658 Paramedic Clinical Experience Final Field Internship				

HIGH SCHOOL Sample Schedule

Postsecondary Articulation

HIGH SCHOOL Sample Schedule

Postsecondary Articulation

COMMUNITY SERVICE

Every Academy student is required to do community service. The minimum number of volunteer hours outside the home is: FRESHMAN, SOPHOMORE and JUNIORS must complete 5 hours every 9 week period.

Each student receives a form that must be signed by the recipient of the service. Students must submit the signed forms copies to the guidance counselor and Academy Coordinator.

The Academy defines community service as any task completed outside the home for which the student is not paid. Some organized community service activities will be scheduled throughout the year.

No family member may sign for community service hours.

Religious activities are not considered community service.

The Academy Coordinator may determine if the source is acceptable. Some suitable forms of community service are:

Assisting the Academy with co-curricular activities • Helping a neighbor • Assisting the elderly • Assisting a young mother • Helping at school (sports score keeping, working in concession stands) • Volunteering at an agency (Manatee Springs park, a day care facility, a hospital) • Community cleanups • Walk-a-thons like Relay for Life • Other approved activities

Failure to meet the required hours will negatively affect the grade earned in class.

SENIORS are exempt from community service requirement IF they have accumulated 50 hours or more of community service during their 9th, 10th, and 11th grade years. This applies to seniors only and cannot be applied to any other grade level, regardless of the number of hours accumulated. Any volunteer hours collect in 9th and 10th grade will NOT count toward the requirement for the next grade.

Mission Statement:

The purpose of the Levy County Academy of Health Related Professions is to support and guide each student in preparing for the next major steps in his or her life, including further education, entry into a health related career, and to help each student develop into a compassionate, responsible citizen prepared for the important roles of an adult.

This is accomplished by treating students as capable, responsible, collaborative, lifelong learners, and providing challenging, integrated, authentic, meaningful learning opportunities within and outside the school, and by treating faculty as professionals fully empowered to work with the community and the local school district to make important decisions in the best interests of students.

Program Goals and Objectives

- I. Students will graduate from high school prepared to enter the workforce in high skill, high wage, high demand health related careers.
 - A. *Students will earn an industry certification.*
 - B. *Students will complete the work based learning and clinical experiences required to meet program and industry certification requirements.*
 - C. *Students will earn the Florida Ready to Work Credential.*
- II. Students will graduate from high school prepared to enter post-secondary programs in health science.
 - A. *Students will complete the Academy of Health Related Professions three to four year college-preparatory program of study.*
 - B. *Students will have the opportunity to complete academic and health science dual enrollment courses.*
 - C. *Students will have the opportunity to complete credit-by-exam college credits in accordance with the post-secondary articulation agreements for Associate of Science (A.S.) degree programs.*
 - D. *Students are required to take the ACT in 11th grade, with follow-up remediation provided as needed to ensure that the student is ready for postsecondary training.*
- III. Students will meet or exceed Florida high school graduation requirements.
 - A. *Students will earn passing scores on the Standardized State exams.*
 - B. *Students in the Health Academy will exceed CHS attendance requirements.*
 - C. *Students will demonstrate academic progress as measured by annual district Progress Monitoring Assessments.*

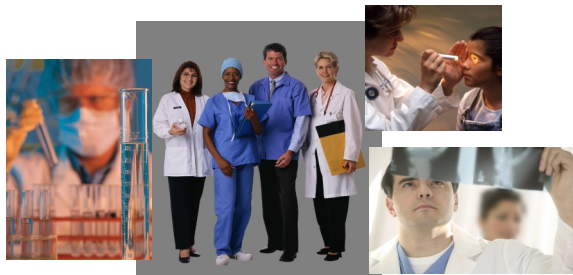
The goal of the Academy of Health Related Professions is to prepare students to enter the workforce in a health related field, and/or to continue their postsecondary education. To succeed in this goal, it is necessary to have expectations and guidelines for students that will instill professionalism, teach good work ethics, and insure that learning takes place in a safe and productive environment. These guidelines and expectations are explained in this handbook.

GENERAL INFORMATION

OVERVIEW

A Health Academy is designed to prepare students for employment and post secondary education in health related careers. It includes integrated and rigorous classroom instruction, lab practice, clinical experience, and shadowing in selected health care settings. All students will take an industry certification exam their Senior year and all students will have the opportunity to earn college credit by taking college exams for credit at the end of their Junior and Senior year. Academy applications are available to ALL students entering ninth and tenth grades. Academy students must complete a three or four-year program of study, including career and technical skills and academic components. All academy students are required to complete a career exit point and participate in patient care/clinical requirements in twelfth grade.

Certified Nursing Assisting	Dental Assisting/Hygiene *
Nursing (LPN, RN, PCA)*	Medical Laboratory Technician*
Paramedic*	Emergency Medical Technician *
Physical Therapy*	Veterinary Science *
Emergency Medical Responder	Phlebotomy*
Cardiopulmonary Technology *	
* Additional post-secondary training is required for these career fields.	



EXIT PROGRAM PROTOCOL

Students who have successfully completed Medical Skills and Services, Health Science Anatomy and Physiology, and Health Science Foundations will be eligible to enter an exit program in their senior year, including: Emergency Medical Technician, Nursing Assistant, and Allied Health Assisting.

1. The student must have successfully completed the above stated core courses with a grade of C or above. Students with a D or F will not be permitted to continue in the Health Academy Program. In addition, the student must be on track to graduate, by having completed and passed the necessary academic course work. (Students must maintain an A average in the Program to be eligible for the Florida Goal Seal Scholarship program.)
2. The student must have maintained acceptable attendance by following the rules established by the School Board of Levy County, Chiefland High School, **and** the Academy of Health Related Professions.
3. The student must have maintained acceptable behavioral practices by following rules and regulations established by the School Board of Levy County, Chiefland High School, and the Academy of Health Related Professions.
4. The Academy Team must recommend students for admittance into one of the above stated exit programs.
5. Students must provide their own transportation to clinicals, on the job training, and post-secondary program events and must complete a Chiefland High School transportation form and show proof of automobile insurance and a valid driver's license.
6. Students must be able to provide the required attire for the stated programs.
7. Students may be required to provide expendable supplies and materials, as required by the appropriate post-secondary program.
8. Students will pay for their industry certification exam but will be reimbursed the cost of the exam fee after the testing date by completing the district reimbursement forms. Students will NOT be reimbursed if they miss their scheduled exam.

**Chiefland High School
ACADEMY OF HEALTH RELATED PROFESSIONS**

HEALTH EQUIPMENT

Students are not permitted to operate or use medical equipment located in the academy classroom for any purpose other than classroom instruction. This includes, but is not limited to, hospital beds, wheelchairs, mannequins, skeletons, or any other equipment. Students will be subject to discipline and referral for failure to follow this rule.

FAQ's

1.) What is industry certification?

It means that you are licensed by the State of Florida, certifying that you have completed a course of study and passed the state exam to perform a particular job. In the case of the Health Academy, the certifications are Certified Nursing Assistant, Emergency Medical Responder, and Emergency Medical Technician through dual enrollment.

2.) Why is it important?

This is important because this credential will provide a good job in the health field. It will also earn points toward being accepted into competitive college programs like nursing, respiratory therapy, and radiology technician.

3.) What is articulated college credits?

College credits that you can earn towards an Associates of Science (A.S) degree by completing appropriate high school Career and Technical Education course.

4.) How can students earn A.S. Degree College credits?

The student can earn these credits by having an "A" average in their Health Academy courses, making at least a "3.0" overall all GPA for all high school classes, and then passing the college final exam with a "B" or better. The Academy teacher will work directly with the college to arrange for the student to sit for the collect final exam.

CODE OF ETHICS

TEACHERS

A copy of the Florida code of Ethics for Educators will be provided to all teachers. Teachers are expected to accept and follow that code.

STUDENTS

Students enrolled in the Academy of Health Related Professions are expected to conduct themselves in a reasonable and mature manner. Any deviation from appropriate behavior may result in probation or dismissal from the program. Students suspended from school for fighting or stealing will be removed from the Academy. Students with excessive referrals will be removed from the Academy at the end of the school year.

**Chiefland High School
ACADEMY OF HEALTH RELATED PROFESSIONS**

CURRICULUM

Academic and Health Courses will be integrated. Teachers work as a team so that academic teachers i.e., Math, Language, are teaching skills needed in Health careers, and Health Courses teach academic skills that relate to Health.

ALLIED HEALTH ASSISTANT PROGRAM

Grade 9:	Medical Skills and Services
Grade 10:	Health Science Anatomy and Physiology
Grade 11:	Health Science Foundation
Grade 12:	Student may choose from following options to <u>complete</u> program:

- Allied Health Assistant 1 credit Nursing Assistant 1 credit

ACADEMY ACADEMIC CREDIT REQUIREMENTS

- 4 English credits
- 4 Math credits
- 3 Social Studies credits
- Minimum of 4 Science credits

COLLEGE OF CENTRAL FLORIDA/ SANTA FE COLLEGE

Post Secondary Programs include:

Nursing

Medical Laboratory Technology

Dental Assisting (SFC)

Emergency Medical Service Technology

Physical Therapy Assistant

Cardiopulmonary Technology (SFC)

***HIGH SCHOOL DUAL ENROLLMENT COURSES ARE AVAILABLE IN SEVERAL
PROGRAM AREAS.***

CHECK WITH YOUR GUIDANCE COUNSELOR FOR MORE INFORMATION.

ACADEMY OF HEALTH RELATED PROFESSIONS

APPLICATION/ADMISSION PROCESS

Students interested in the Health Academy must:

- *Complete an Academy application
- *Submit 3 teacher recommendations
- *Complete the individual interview process

The Academy admissions process will also include a review of the student's academic, attendance, and behavioral records.

Students are encouraged to join Health Occupations Students of America, HOSA, which stresses the recognition and promotion of the worth and dignity of each member, and the development of leadership skills. Participation in HOSA helps to foster integrity, enthusiasm, and devotion to a career in health occupations.

POLICIES AND PROCEDURES

ATTENDANCE / ABSENCES

Students are required to be in class every day of the grading period. If a student is absent, he or she must make up missed assignments. Teachers will follow guidelines of the Levy County School Board System for make-up work. The Academy team will review students with excessive unexcused absences and determine if the students should be removed from the Academy.

Each teacher will submit an absentee record to the office daily during first period. Teachers will report excessive absenteeism and tardies to the truancy officer. Students who have six absences per nine weeks may be placed on probation. If the problem continues during the time of probation, the student may be asked to leave the Academy.

The principal must approve any planned vacations by students that involve extended absences from school. Parents are asked to notify the Academy Coordinator of planned extended absences. Students need to complete all assignments prior to any extended absence, or make appropriate arrangements with teachers. Students should NOT miss clinical hours due to the coordination of effort between the school and local health care facilities.

All students who arrive at school late are considered tardy and will check in with the attendance office for an admittance slip. The Tardiness infractions will be handled according to school policy. Students who check out must get their assignments for the missed classes. The Academy team will review students who check out of school excessively.

GRADING PROCEDURES

Grading procedures will be implemented according to School Board of Levy County policies. The grading scale is as follows:

- | | |
|------------|-----------|
| • A 90-100 | • D 60-69 |
| • B 80-89 | • F 0-59 |
| • C 70-79 | |

All grades will be rounded to the nearest whole number. Grades in excess of 100 are limited to Advanced Placement, Honors, or Dual Enrollment courses specifically designated for such a grade.

DRESS CODE

The Academy of Health Related Professions will abide by the policy that has been adopted by the School Board of Levy County. The policy is made pursuant to Florida Statute 230.23 (6).

In the Academy, students are expected to dress in a professional, tasteful manner. Because of our professional ties to the health industry, the school authorities will prohibit any type of make-up, hairstyle, and hair color, or garment that detracts from the proper business and academic atmosphere during clinical work, shadowing, or field trips.

SPECIFIC ACADEMY GUIDELINES

All seniors attending clinicals will wear scrub uniforms, including a scrub top and scrub pants and white or black closed toe shoes. Hairstyles must be off the collar. Ponytails are acceptable as long as the hair does not fall in front of the shoulder when the head is bent forward. During clinicals, students will not wear necklaces, bracelets, hoop, or dangling earrings, or rings. Body piercing that is visible is prohibited. Nursing Assistant students will need a wristwatch with a second hand, and a black ink pen.

FIELD TRIPS

Most field trip destinations are hospitals or laboratories, and college campuses. Safety standards require closed toed shoes. Students will wear their scrub tops and scrub pants on field trips. Students dressed in unacceptable attire for a field trip will remain at school. Blue jeans are expressly forbidden.

SCIENCE LABS

On lab days, closed toed shoes, long pants, and shirts with sleeves are required.